

 सत्यमेव जयते	<p style="text-align: center;">आयुक्त का कार्यालय  <b>OFFICE OF THE COMMISSIONER</b>  वस्तु व सेवाकर, लेखापरिक्षा आयुक्तालय, वडोदरा  <b>CGST, AUDIT COMMISSIONERATE VADODARA,</b>  <b>2<sup>nd</sup> floor, New Central Excise Building, Old Arkee Garba</b>  <b>Ground</b>  सुभानपुरा, वडोदरा - ३९००२३  <b>Subhanpura, Vadodara - 390023</b>  <b>टेलीफोन / Telephone : 0265-2388114 फैक्स / Fax: 0265-</b>  <b>2388243</b></p>	 
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F. No. I/30-1/SAP/Audit/Adm/18-19

Vadodara: 07.01.2020

**NOTICE INVITING QUOTATION FOR OUTSOURCING OF WORK FOR FIXING ALUMINIUM AND BAKELITE SLIDERS IN OPEN NICHES AND ACP (ALUMINIUM COMPOSITE PANEL) BOXING AT OFFICE ENTERANCE**

Start Date: 07.01.2020

Last Date: 17.01.2020

Opening bid date and time: 20.01.2020 at 11.30 A.M.

Office of the Commissioner of Central Goods & Service Tax & Central Excise, Audit Commissionerate, Vadodara is inviting competitive proposals / bids for fixing Aluminium and Bakelite Sliders in open niches and ACP (Aluminium Composite Panel) boxing.

Project Site	Services required	Time period
CGST & CE Office, Audit Commissionerate, Vadodara, 2 <sup>nd</sup> Floor, CGST Bhavan, Subhanpura, Vadodara – 390023	Aluminium and Bakelite Sliders in open niches and ACP (Aluminium Composite Panel) boxing.	Within a week period

**Instruction to bidders:-**

1. The bidders are requested to visit the premises and assess the work themselves before submitting the bid.
2. The tender documents / quotation shall be submitted in a closed envelope and addressed to the Assistant Commissioner (Adm), Room No. 217, CGST & CE, Audit Commissionerate, Vadodara, 2<sup>nd</sup> Floor, CGST Bhavan, Subhanpura, Vadodara. Submission of bids / quotation may be done by hand delivery or through RPAD.
3. In case, any holiday is declared by Government on the day of opening, the bids will be opened on the next working day at the same time.
4. In case only one bid / proposal is received till the specified date, an extension of 3 days will be given and after that bids so received will be opened and evaluated.
5. This office reserves the right to reject any or all the quotations and / or cancel at any stage without assigning any reason. The decision of Commissioner, Audit Commissionerate, Vadodara in this regard shall be final and binding to all.
6. If at any stage, before / after the tendering process, it is found that any of the details / documents furnished by the bidder are false / misleading / fabricated, his / her bid would be liable for rejection / disqualification with suitable action in this regard. If such rejection / disqualification occur after the bid / quotation have been opened and the higher bidder gets rejected / disqualified, then the Commissioner, Audit Commissionerate, Vadodara reserves the right to consider the next bidder or take any other measure as may be deemed fit including annulment of the selection process.
7. The bids should be in Rupees Per Square Feet (Rs./Sq.Ft) for both Aluminium Sliders and ACP Boxing differently and written in neat and clean manner. Any error or mistake or overlapping may be corrected by the bidder by ink only with counter signature on the bid. The bid should be only in the format provided.
8. All the material, man power shall be arranged by the bidder themselves. All the bids should be of inclusive of all the liable taxes.
9. Blacklist & loss clause: The bidder has to submit an undertaking that they have not been blacklisted by any State Govt., Central Govt. or PSU organization.



**Activity schedule:-**

- (a) Fixing of Aluminium and Bakelite Sliders in open niches and ACP (Aluminium Composite Panel) boxing at the office entrance.
- (b) The project must be completed within a week period from the date of commencement of the work.
- (c) The choice of color of the Bakelite Sheet and ACP (Aluminium Composite Panel) would be at the discretion of the office.

**TERMS AND CONDITIONS: ELIGIBILITY CRITERIA CONDITIONS TO BE SATISFIED IN THE QUALIFYING BID:**

- The bidder should have experience in providing similar work.
- The bidder must have obtained Permanent Account Number (PAN) under Income Tax Act, 1961.
- The evidence for filing of Income Tax returns should be enclosed along with the qualifying bid.
- The bidder should provide GST Number.

**OTHER TERMS AND CONDITIONS:**

- Defect liability: The contractor shall be responsible for change / remedy / repair the goods at his own expense in case of any defect or deterioration of work found within a period of six months from issuing of completion certification.
- Any violation of the terms and conditions or use of inferior quality of material shall result in total rejection of the work apart from taking appropriate remedial action at the risk and cost of the contractor.
- The contractor shall be responsible for all risk to the work and shall make good at his own expense all loss or damage whether to the work itself or to any other property of the Audit Commissionerate, Vadodara, Subhanpura or the lives, persons or property of others from whatsoever cause in connection with the work until they are taken over by Audit Commissionerate, Vadodara and this although all reasonable and proper precautions may have been taken over by the contractor and in case the Audit Commissionerate, Vadodara shall be called upon to make good any costs, loss or damages as aforesaid by reason of any act, or any negligence or omission on the part of the contractor, the amount of any costs or charges in connection with legal proceeding which the Audit Commissionerate, Vadodara may incur in references thereto, shall be charged from the contractor.
- The persons employed should work on all days except Sundays and Gazetted holidays.
- The working hours will be from 08.30 a.m. to 6.30 p.m. daily.
- Deployment of staff will be in accordance with instructions of Assistant Commissioner (Adm), Audit Commissionerate, Vadodara
- Regular meetings by the Additional Commissioner / Assistant Commissioner regarding updation of the services will be conducted / held.
- The personnel will report to the Officer-in-charge assigned by the Department.
- The contractor shall comply with the provision of all labour legislation including the requirement of a) the payment of wages Act, (b) employer's liability Act, (c) workmen's compensation Act, (d) contract labour (regulation & abolition) Act, 1970 and central rules, 1971 (e) Apprentices Act and any other Act or enactment relating thereto and rules framed thereunder from time to time. The contractor shall keep the Audit Commissionerate, Vadodara safe, harmless and indemnified against the claims, if any of the workmen and call costs and expenses as may be incurred by the Audit Commissionerate, Vadodara in connection with any claim that may be made by any workmen. Licenses to be obtained from statutory authorities in connection with the above, shall be obtained by the contractor as per rule.
- The contractor should deploy one full time Supervisor with mobile phone who shall report to the Officer-in-charge daily about the work being done.
- No other person except service provider's authorized representative shall be allowed to enter the office premises. The service provider must provide the list of workers for safe guarding the security aspect.
- No employment right for the staff of service provider.



- All existing statutory regulations, both state and central Government shall be adhered to and complied with, while carrying out the assigned work.
- In the event of any question, dispute or difference arising under this agreement or in connection therewith except as to matter the decision of which is specifically provided under this agreement, the same shall be referred to sole arbitration of the Commissioner of CGST & CE, Audit Commissionerate, Vadodara. In the event of such arbitrator to whom the matter is originally referred, is being transferred or vacating his office or being unable to act for any reasons whatsoever such Commissioner of CGST, Audit Commissionerate, Vadodara or the said officer shall appoint another person to act as arbitrator in accordance with terms of the agreement of arbitration and conciliation Act, 1996, the powers will be delegated to Additional Commissioner / Joint Commissioner, who shall be entitled to proceed from the stage at which it was left out by his predecessors.
- The arbitrator may, from time to time with the consent of parties, extend the time for making and publishing the award. Subject to aforesaid Arbitration and Conciliation Act, 1996 and the rules made there under, any modification thereof for the time being in force will be deemed to apply to the arbitration proceeding under this clause.
- The venue of the arbitration proceeding shall be the office of the Commissioner of Audit Commissionerate, Vadodara or such other places as the arbitrator may decide.
- Security and safety of all the men/ labour lies with the contractor only.
- The contractor should complete the work assigned within 1 week from the date of award of the contract.
- The office of the Commissioner reserves all the right to withhold or deduct payment to the contractor in case of lack of quality or damages done to any part or premise during the course of execution of his work.
- To carry out works, keeping in mind the following:
  - (a) The area should become dust free, clean and spotless giving a good / fresh look.
  - (b) No bad odors should emanate from any part of the area.
  - (c) The activities of the contractor should not cause any disturbance to the functioning of office activities.
  - (d) The waste during the work should be neatly picked and properly disposed. Use of any part of any building as stores for storage of garbage shall make him (contractor) liable for cancellation of tender by notice.

#### **Rate and prices:**

The bidders shall quote their rates as "Rupees Per Square Feet (Rs./Sq.Ft)" for both Aluminium Sliders and ACP Boxing differently. Bids in any other format will be compulsorily rejected.

#### **Final payment:-**

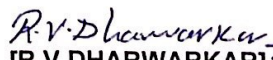
Payment will be made through Cheque / E-payment within a month from the date of submission of bill only, provided there is no dispute in respect of rates, quantity and quality of work and on the basis of endorsement made by the respective officer. The payment is subject to TDS applicable the income tax Act, 1961.

All quotations should reach to the Assistant Commissioner (Adm), Audit Commissionerate, 2<sup>nd</sup> Floor, CGST Bhavan, Shubhanpura, Vadodara – 390023 on or before 17.01.2020. Any quotation received after that last date will not be entertained.

This office reserves the right to reject any or all the quotations and / or cancel at any stage without assigning any reason.

In case of any queries, please contact Assistant Commissioner (Adm), CGST & CE, Audit Commissionerate, Vadodara.

Notice Board

  
**[R V DHARWARKAR]** 7/1/2020  
 Assistant Commissioner (Adm)  
 CGST & Central Excise,  
 Audit Commissionerate, Vadodara